Maintenance Seminars

Instructor: David Soule, KMG Prestige

Location

PMA of West Michigan Training Center
2675 44th Street SW , Suite 303 (Just West of Byron Center Rd.)
in Wyoming, MI

THURSDAY September 9, 2010
_____**HVAC Maintenance and Repair (9 am - 5 pm)** This course is composed of Heating Maintenance and Repair, Air Conditioning Maintenance and Repair and The Future of Air Conditioning in the Apartment Industry.

THURSDAY September 16, 2010
_____**Electrical Maintenance and Repair (9 am - 5 pm)** This course provides the solid foundation in electrical work that learners must have to be successful on the job, especially when working with appliances and HVAC. Content includes understanding systems and circuits; switches, receptacles and fixtures; using meters; making diagnoses and repairs; following regulations; and safety issues.

FRIDAY September 17, 2010
_____ **Interior and Exterior Maintenance and Repair (9 am - 5 pm)** This course gives learners what they need to know to keep the interior and exterior of the buildings on their property in excellent shape, both through repair and preventive maintenance. This course also teaches students how to perform "make-ready" activities, and gives them helpful checklists to use on the job.

THURSDAY September 23, 2010
_____ **Appliance Maintenance and Repair (9 am - 5 pm)** This course teaches students how to install, diagnose and repair the key appliances that they will encounter on the job.

FRIDAY September 24, 2010
_____**Plumbing Maintenance and Repair (9 am - 5 pm)** This course teaches students how to maintain and repair plumbing systems and fixtures. Content includes an overview of the systems; key materials and equipment; pipes, fittings, and valves; and fixtures and appliances.

Additionally, Non-Technical Online Courses must be completed for CAMT certification.

Inside The Apartment Business-This online course offers learners an overview of the apartment industry and the maintenance professional's role in contributing to a community's success. This course covers the technician's responsibilities; compliance with relevant laws, regulations and guidelines; safety standards; and customer service.

People, Projects and Profits- This online course gives learners the professional skills they will need to take their performance on the job to the next level. This course covers business skills, such as finance and budgets, time management, and project management, as well as "softer" skills such as communicating with bosses, peers, and residents and being a good teammate.

Please register by August 13, 2010.

Sorry no refunds on cancellations received after August 20, 2010.

Disclaimer: All rates shown reflect a "cash discount" and all credit card transactions are subject to a credit card surcharge of $5.00 per attendee.

CAMT MAINTENANCE SEMINARS REGISTRATION FORM

Name:(s)_____
Community: _____
Phone: _____

FULL DESIGNATION (*All classes and exam Included*): Members: $450 Non-Members: $550

INDIVIDUAL CLASSES $100 for members per class (NO EXAM)
$150 for non-members per module (NO EXAM)

Mail form and payment to: PMA of West Michigan, 2675 – 44th Street SW Suite 303, Wyoming, MI 49519

Call 616-531-5243 or Toll-Free (866) 989-9800 with questions. Fax: (616) 257-0398